

CENTRES/CLUBS AFFILIATING OUTSIDE THEIR STATE/ TERRITORY



1. POLICY

- 1.1. A Centre/Club located within one State/Territory shall only affiliate with another State/Territory Association with permission of the home Association and approval by the prospective Association.
- 1.2. A Club located within one State/Territory shall only affiliate with a Centre affiliated with another State/Territory Association with permission of the home Association and approval by the prospective Association.
- 1.3. Any application approved or rejected shall be for a minimum period of three (3) years from the date of such affiliation or rejection.

2. APPLICATION PROCESS

- 2.1. A Centre/Club applies in writing to both the home Association and the prospective Association.
 - 2.1.1. The application shall outline reasons for seeking affiliation with the prospective Centre/Association.
- 2.2. The BOM from the home Association shall consider the application.
 - 2.2.1. The decision of the BOM shall be advised to the prospective Association in writing within a period of sixty (60) days of receipt of the application.
 - 2.2.2. Reasons for rejection must be stated in the reply.
- 2.3. The BOM of the prospective Association shall consider the application of the Centre/Club and the decision of the home Association.
 - 2.3.1. The decision of the BOM of the prospective Association shall be advised to the home Association in writing within forty-five (45) days of receipt of the home Association's decision.
 - 2.3.2. Reasons for rejection must be stated in the reply.
- 2.4. The home Association shall advise the Centre/Club in writing of its decision and also the decision of the prospective Association within seven (7) days of receipt of the prospective Association's decision.
 - 2.4.1. Reasons for rejection must be stated in the reply.
- 2.5. A Centre/Club on receipt of advice of the decisions may make an Appeal in accordance with the Appeals Process.

3. APPEALS PROCESS

- 3.1. No Appeal will be accepted if the decisions of both Associations was unanimous.

3.2. If a decision is split the Centre/Club may make an Appeal to the rejecting Association for re-consideration of the decision with a copy to the other Association.

3.2.1. Any Appeal must be in writing and made within thirty (30) days of receipt of the decision.

3.3. The rejecting Association shall consider the Appeal and advise the Centre/Club in writing of its decision within thirty (30) days of receipt of the appeal decision, with a copy to the other Association.

3.4. If a Centre/Club is dissatisfied with the decision, they may make an appeal in writing to the ALA BOM within thirty (30) days of receipt of the appeal decision, with a copy to the rejecting Association.

3.4.1. Such Appeal shall be submitted to the ALA CEO.

3.5. The ALA BOM shall consider the Appeal at their next meeting.

3.6. The decision of the ALA BOM will be advised in writing to the Centre/Club with a copy to the home and prospective Associations within seven (7) days of the BOM meeting. Such a decision shall be final.